Associate Dean’s Academic Council Meeting  
Lynn Kelly - Vice Chair of Faculty Senate in Attendance  

ADAC Meeting of February 12th.

Bachelor in Creative Media was discussed and voted on by ADAC. It passed but the Associate Deans from Arts and Science and Engineering voted against the proposal, citing issues that Larry mentioned in his report, two being; location (college wise) of an academic program and no plans for tenure-track faculty instructors.

The new major in the Bachelor of Engineering Technology (Information Engineering Technology) was voted on and passed unanimously. The senate will review this program this month.

Most of the meeting was spent discussing ICT issues. An ICT contingent attended the meeting with Michael Hites and Shaun Cooper in attendance. Shaun was appointed as ICT representative to ADAC and will attend on a regular basis.

The Associate Deans addressed many issues with COGNOS, the reporting tool being used by Banner with the ICT group.

I addressed the move from WebCT to CE-6 a new version of WebCT, and now Blackboard. Issues that I mentioned: Timeline of the move (mid-summer move), Live Data/Link to Banner, Training sessions, Communication with Faculty. The ICT group asked if I would follow up with an email listing my concerns. Below is the email I composed and sent to Michael Hites, Sharon Lalla and Shaun Cooper. Please read and send me any other concerns that you may have.

Lynn’s email

Move date:
July 1st is the planned move date. The concern is faculty who teach a course that spans that time frame, for example a mini course that starts mid June and ends mid July. Or starts beginning of Summer 1 and ends end of Summer 2. If a faculty member begins their summer course, will they have full support on WebCT? What if someone wants to use CE 6 in Summer 1, can they? Most important please communicate to all faculty, across all campuses your dates of training, move and support.

Training sessions:
Need to add more CE basics (1 and 2). Summer instructors need to know now in order to set up their courses. Fall instructors need training now and in the early fall (a lot of the classes are full).

Course requests:
Need the ability to add “dummy” courses and an easy way to populate them. Some “dummy” courses are used for assessment purposes. To explain I have a course called “ET Course Evaluations” In this course are all the student evaluations for all of ET courses. We do it this way for easy administration. I can quickly add all students in all ET courses by the course prefix and section numbers.
Loading students into courses:
Shaun was explaining to me how the “live” nature of Banner and CE 6 will interact. My concerns are the dropping of students the first couple of weeks as students drop or add courses and the deleting of students/observers that the instructor has added for whatever purpose. Examples are; I may add a student for the completion of an incomplete, I may add an observer for peer review. How can we maintain these people in our courses?

Communications:
Please communicate with all Faculty the differences of how the course interaction will work with Banner, especially after you have addressed my concerns. Plus, I’m not sure that all users and potential users realize the changes that will take place July 1.

As I become more familiar with CE 6 I may add more to my list and will keep you informed.

As I write my report ICT has sent out a notice more workshops for training. Also I see where they may extend the implementation date.

ADAC Meeting of February 26th.

A demo of COGNOS, the reporting tools used by University was presented by the representatives of ICT. After the discussion I asked for an update on my concerns for the move to CE 6. No new news except the implementation has been moved to the fall.

Jennifer Taylor presented the calculations that will be used to determine the allocation of faculty lines. She will be presenting at the Faculty Senate on Thursday, hence I will not review (Larry had already done so in his report) what she covered. Hopefully I’ll be able to send to you, before Thursday, the handout that Ms. Taylor distributed.

Dis-enrollment dates for summer and fall were discussed. The same problem that we always face of the dropping/adding of students in the first couple weeks was thrashed out. No resolution was reach and ADAC voted to keep the historic dates the same and discuss further and hopefully come to a decision for the ‘0809 year. So the approximate dates we used this year will apply again for next year.

Finally Cynda Clary from the provost office handed out the lasted courses that were approved/not approved for Gen-ED by HED. I will forward the course listings as soon as I obtain an electronic copy, or bring a paper copy to the meeting. See everyone Thursday.

Lynn Kelly – Vice Chair