Associate Dean’s Academic Council Meeting
Lynn Kelly - Vice Chair of Faculty Senate in Attendance
Summary Report for ADAC meeting of March 12.

The March 12th meeting of ADAC was spent on discussing the definition of a “concentration” which can be now printed on transcripts along with majors and minors. The provost charged ADAC to investigate and make a recommendation on guidelines. Below are the set of guidelines that ADAC want feedback on. If you have comments or recommendations contact me or your Associate Dean.

The following conditions apply to concentrations.

1. Each degree level will have a minimum number of credits toward the concentration.
   a. Associate Degree - 12 credits
   b. Bachelor Degrees - 12 credits all above 300
   c. Graduate Degrees - 12 credits; any graduate work will count numbered 450 and above; however, graduate courses used toward a concentration at the undergraduate level cannot count toward graduate concentrations.

2. Departments and colleges certify the concentrations and forward the information to the Registrar’s office for transcripting.

The Dean of the graduate school was present at the meeting with new information on certificate programs. Certificates will be transcripted in the future. The process times for new approvals have been greatly reduced, encouraging the development of new programs.

Lynn Kelly – Vice Chair