# Applying to Graduate School



**BE BOLD.** Shape the Future.

### Requirements

- Statement Of Purpose / Letter Of Intent / Statement Of Interest (1-2 pg.)
- Recommendation Letters (atleast 3)
- Transcripts from ALL post secondary schools / Provisional Degree
- Resume / CV
- Application Fee Payment
- To apply for scholarships/assistantships you will need to write a proposal.
  - They can be need-based or merit-based depending on the type of scholarship being offered
  - There is State funded, Institutional, Out-of-state etc. scholarships and discounts available for students
  - More at : <u>https://fa.nmsu.edu/scholarships/</u>
- Additional requirement for International Students
  - After receiving your i20 you need to pay your I-901 SEVIS fee (<u>https://www.ice.gov/sevis/i901</u>)
  - Score Cards of ( GRE , TOEFL, IELTS, LSAT, GMAT etc..)



### **Statement of Purpose**

- A statement of purpose (SOP), in the context of applying for graduate school, is an essay that's one of the most important aspects of your application because it tells the admission committee WHO you are, WHY you're applying, why you're a good candidate, and WHAT you want to do in the future.
- Things you should note while writing a Statement Of Purpose
  - Try to fit the SOP in atmost 2 pages (ideal : 1 pg.)
  - Don't copy paste your SOP (*Plagiarism*)
  - Read 2-3 sample SOPs that are *available publicly* before drafting yours.
  - Be genuine
  - Ask others to read your SOP and provide feedback
  - Go through your SOP again and again and make necessary changes until you think you're satisfied.

#### Make it a masterpiece



## **Letter Of Recommendation**

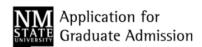
- You'll need **atleast 3** letters of recommendation for applying to graduate school.
- You can ask your professors, Head of Department, Dean, Director whomsoever you're comfortable with to write you a letter of recommendation.
- Try to get these as soon as possible since professors are a lot busy with their work.
- Be professional while asking for recommendation
  - You can include details like deadline of application, no. of programs you're applying to etc.

Name of University	Name of Program	Deadline for letter	How to submit the letter	Notes – (Links, Sealed Envelope)
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Don't hesitate to send a follow-up reminder <sup>(i)</sup>



## **Sample Application**



Before you begin Applicants will find admission policies in the Graduate Catalog.

ENROLLMENT IN	NFORMATIC	N					
Semester when you start	plan to				2		
Enrollment status		New graduate student applicant from a college/university outside New Mexico					
Major		Computer Sc	ience	(E	21		
Concentration		None		12	)		
Degree expected		Master of Sci	ence (MG-CS-MS)	( )	5		
PERSONAL INFO	ORMATION			TI TI			
Social security number			~~~	Office use only NMSU ID			
Legal name	Kumar			Sanuj			
	LAST NAME			FIRST NAME			MIDDLE NAME
Previous or other legal names		1					
Preferred first name	Sanuj			FIRST NAME			
Address	117/189, Blo	:*0	/			Ge	eeta Nagar, Rawatpur
	MAILING ADDRES	S STREET AND NO	OR PO BOX NO.			APA	RTMENT, ROOM OR SPACE NO.
	Kanpur	$\gamma > \gamma$			208025	India	
	CITY 117/189, Blog	:k O	STATE		ZIP CODE		COUNTRY
	PHYSICAL ADDR	ESS (REQUIRED IF (	DIFFERENT FROM MAILING AD	DRESS)			
R	Kanpur				208025	India	
	CITY		STATE		ZIP CODE		COUNTRY
Phone and Email	PHONE	Pa	ge 1 / 11	O	sriv@gmail.com		
Date of birth							

11 pages



#### Few Tips...

- Start working on your application EARLY (maybe 2-3 months BEFORE the deadline)
- Make sure you follow and complete all the requirements set by the program (i.e., required documents, score cards, formatting style)
  - Your application can be easily rejected on technicalities so pay attention to what is required.
  - Improper formatting.
- Make sure you follow up on your application. It is YOUR responsibility to ensure that all the documents (SOP, LOR, etc.) reach the appropriate office in advance of the deadline



#### Letter from Graduate School



Vice President for Research and Graduate School New Mexico State University Las Cruces, NM 88003-8001

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Aggie ID:

Sanuj Kumar



Dear Sanuj,

It is a pleasure to offer you tentative admission for the 2019 Fall semester. To complete your file, you must provide Graduate School the following documents:

Final College Transcript - Official final and Bachelor's certificate and translations

Admission type: Regular Admission Student type: GR-New Grad from Out-of-State Initial Enrollment Period: 2019 Fall Residency: Non-resident Department: Computer Science Degree: Master of Science Major: Computer Science Concentration:

First day to register is 15-APR-19. Please be aware that you are required to submit the listed documents within the first semester of enrollment. A hold is placed for future registration until the documents are received.

Departmental qualification, specific program requirements, and other university policies and procedures are available in Graduate Catalog. Your academic department can provide additional information for academic advising or degree requirements, and the availability of graduate assistantships.

Congratulations and welcome to NMSU!

Sincerely,

Luis Cifuentes, Ph.D. Vice President for Research and Dean of Graduate School



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#### **Contact Information**

Graduate School

Mailing Address : Educational Services Building, Suite 301, 1780 E University, Las Cruces, NM 88003

Website : <u>https://gradschool.nmsu.edu/</u> Email : gradinfo@nmsu.edu Ph : (575) 646-5746



# It's been a pleasure

Sanuj Kumar

Master of Science

**Computer Science** 



sanujkr@nmsu.edu

#### **BE BOLD.** Shape the Future.