

Applying to Graduate School



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Requirements

- Statement Of Purpose / Letter Of Intent / Statement Of Interest (1-2 pg.)
- Recommendation Letters (atleast 3)
- Transcripts from ALL post secondary schools / Provisional Degree
- Resume / CV
- Application Fee Payment
- To apply for scholarships/assistantships you will need to write a proposal.
 - They can **be need-based or merit-based** depending on the type of scholarship being offered
 - There is - State funded, Institutional , Out-of-state etc. scholarships and discounts available for students
 - More at : <https://fa.nmsu.edu/scholarships/>
- Additional requirement for International Students
 - After receiving your **i20** you need to pay your I-901 SEVIS fee (<https://www.ice.gov/sevis/i901>)
 - Score Cards of (**GRE , TOEFL, IELTS, LSAT, GMAT** etc..)



Statement of Purpose

- A statement of purpose (SOP), in the context of applying for graduate school, is an essay that's **one of the most important aspects of your application** because it tells the admission committee **WHO** you are, **WHY** you're applying, why you're a good candidate, and **WHAT** you want to do in the future.
- Things you should note while writing a Statement Of Purpose –
 - Try to fit the SOP in at most 2 pages (**ideal : 1 pg.**)
 - Don't copy paste your SOP (*Plagiarism*)
 - Read 2-3 sample SOPs that are *available publicly* before drafting yours.
 - Be genuine
 - Ask others to read your SOP and provide feedback
 - Go through your SOP again and again and make necessary changes until you think you're satisfied.

Make it a masterpiece



Letter Of Recommendation

- You'll need **atleast 3** letters of recommendation for applying to graduate school.
- You can ask your professors, Head of Department, Dean, Director whomsoever you're comfortable with to write you a letter of recommendation.
- Try to get these as soon as possible since professors are a lot busy with their work.
- Be professional while asking for recommendation
 - You can include details like – deadline of application, no. of programs you're applying to etc.

Name of University	Name of Program	Deadline for letter	How to submit the letter	Notes – (Links, Sealed Envelope)
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- Don't hesitate to send a follow-up reminder 😊



Sample Application



Application for Graduate Admission

Before you begin

Applicants will find admission policies in the Graduate Catalog.

ENROLLMENT INFORMATION	
Semester when you plan to start	
Enrollment status	<u>New graduate student applicant from a college/university outside New Mexico</u>
Major	<u>Computer Science</u>
Concentration	<u>None</u>
Degree expected	<u>Master of Science (MG-CS-MS)</u>
PERSONAL INFORMATION	
Social security number	Office use only NMSU ID <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> - <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Legal name	<u>Kumar</u> <u>Sanuj</u>
	LAST NAME FIRST NAME MIDDLE NAME
Previous or other legal names	LAST NAME FIRST NAME
Preferred first name	<u>Sanuj</u>
	PREFERRED FIRST NAME
Address	<u>117/189, Block O</u> <u>Geeta Nagar, Rawatpur</u>
	MAILING ADDRESS STREET AND NO. OR PO BOX NO. APARTMENT, ROOM OR SPACE NO.
	<u>Kanpur</u> <u>208025</u> <u>India</u>
	CITY STATE ZIP CODE COUNTRY
	<u>117/189, Block O</u>
	PHYSICAL ADDRESS (REQUIRED IF DIFFERENT FROM MAILING ADDRESS)
	<u>Kanpur</u> <u>208025</u> <u>India</u>
	CITY STATE ZIP CODE COUNTRY
Phone and Email	<u>sanujsriv@mail.com</u>
	PHONE
Date of birth	

11 pages



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Few Tips...

- Start working on your application EARLY (**maybe 2-3 months BEFORE** the deadline)
- Make sure you follow and complete all the requirements set by the program (i.e., required documents, score cards, formatting style)
 - Your application can be easily rejected on technicalities so pay attention to what is required.
 - Improper formatting.
- Make sure you follow up on your application. It is YOUR responsibility to ensure that all the documents (SOP, LOR, etc.) reach the appropriate office **in advance of the deadline**

Letter from Graduate School



Vice President for Research
and Graduate School
MSC 3GS
New Mexico State University
P.O. Box 30001
Las Cruces, NM 88003-8001

March 5, 2019

Aggie ID:

Sanuj Kumar



Dear Sanuj,

It is a pleasure to offer you tentative admission for the 2019 Fall semester. To complete your file, you must provide Graduate School the following documents:

Final College Transcript - Official final and Bachelor's certificate and translations

Admission type: Regular Admission
Student type: GR-New Grad from Out-of-State
Initial Enrollment Period: 2019 Fall
Residency: Non-resident
Department: Computer Science
Degree: Master of Science
Major: Computer Science
Concentration:

First day to register is 15-APR-19. Please be aware that you are required to submit the listed documents within the first semester of enrollment. A hold is placed for future registration until the documents are received.

Departmental qualification, specific program requirements, and other university policies and procedures are available in Graduate Catalog. Your academic department can provide additional information for academic advising or degree requirements, and the availability of graduate assistantships.

Congratulations and welcome to NMSU!

Sincerely,

A handwritten signature in black ink, appearing to read 'Luis Cifuentes'.

Luis Cifuentes, Ph.D.
Vice President for Research and Dean of Graduate School



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Contact Information

Graduate School

Mailing Address : Educational Services Building,
Suite 301 , 1780 E University , Las Cruces, NM 88003

Website : <https://gradschool.nmsu.edu/>

Email : gradinfo@nmsu.edu

Ph : (575) 646-5746



It's been a pleasure

Sanuj Kumar

Master of Science

Computer Science



sanujkr@nmsu.edu

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